

# **Liverpool String Orchestra Constitution**

## **1. NAME**

1.1 Liverpool String Orchestra is a non-profit making unincorporated association.

## **2. AIMS**

2.1 To facilitate, support and enable amateur string players to be part of a string orchestra.

2.2 To support and train the members for the betterment of their wellbeing, socially and by development of their skills.

2.3 Promotion of musicianship and harmony towards a common aim of producing a better sound.

2.4 The organisation will operate an equal opportunities policy. This will be reviewed regularly.

## **3. MEMBERSHIP**

3.1 Application for membership is open to any individual who is a stringed instrument player (violin, viola, cello or double bass)

## **4. MEETINGS AND PROCEDURES**

4.1 The Annual General Meeting shall meet at a date in May, the business of which will include:

4.1 .1 Constitutional changes

4.1.2 The receipt of accounts

4.1.3 The election of a Chair, Secretary, Treasurer and Committee Members.

The quorum for the AGM will be 10% of the membership, or 10 members, whichever is the smaller number.

4.3 The committee shall consist of at least 3 and no more than 10 elected members and shall include the Chair, Treasurer and Secretary. The quorum for committee meetings shall be three committee members.

## **5. OFFICERS AND COMMITTEES**

5.1 The Secretary shall be responsible for the administration and day-to-day running of the organisation.

5.2 The Chair shall be responsible for the co-ordination of the Organisation and chair meetings. In the absence of the Chair, the Secretary shall assume the office of Chair.

5.3 The Treasurer shall be responsible for keeping the accounts in order and for ensuring a financial statement is provided at General meetings and Committee meetings.

5.4 The Committee to be responsible to the members regarding the administration of the organisation.

5.5 Committee members are required to give at least 28 days notice of resignation.

## **6. FINANCES**

6.1 An account will be maintained on behalf of Liverpool String Orchestra at a bank agreed by the committee. Each cheque will require two signatories.

6.2 Records of income and expenditure will be maintained by the treasurer and a financial statement given to each AGM

6.3 All money raised by the Association will be spent solely on the objects laid out above.

## **7. CONSTITUTIONAL AMENDMENTS**

7.1 Any proposal to amend the constitution must be given to the Secretary in writing at least three weeks before the AGM at which it is to be discussed. The proposal must then be circulated with the notice of the meeting.

7.2 Any proposal to amend the constitution will require a two-thirds majority of those present and entitled to vote.

## **8. DISSOLUTION**

8.1 If a committee meeting, by a simple majority, decides that it is necessary to close down the association, it may call a special meeting to do so. The sole business of this meeting will be to dissolve the Association. At least 21 days notice will be given to members.

8.2 If it is agreed to dissolve the Association, all remaining money, once outstanding debts have been paid, will be donated to a suitable local organisation.

The organisation will be agreed at the meeting which agrees the dissolution.